Team Canvas

Most important things to talk about in the team to make sure your work as a group is productive, happy and stress-free

Team name

Date

PEOPLE & ROLES

What are our names and the roles we have in the team?

What are we called as a team?

COMMON GOALS

What you as a group really want to achieve? What is our key goal that is feasible, measurable and time-bounded?

PERSONAL GOALS

What are our individual personal goals? Are there personal agendas that we want to open up?

PURPOSE

Why we are doing what we are doing in the first place?

VALUES

What do we stand for? What are guiding principles? What are our common values that we want to be at the core of our team?

NEEDS & EXPECTATIONS

What each one of us needs to be successful? What are our personal needs towards the team to be at our best?

RULES & ACTIVITIES

What are the rules we want to introduce after doing this session? How do we communicate and keep everyone up to date? How do we make decisions? How do we execute and evaluate what we do?

STRENGTHS & ASSETS

What are the skills we have in the team that will help us achieve our goals?
What are interpersonal/soft skills that we have?
What are we good at, individually and as a team?

WEAKNESSES & RISKS

What are the weaknesses we have, individually and as a team?
What our teammates should know about us?
What are some obstacles we see ahead us that we are likely to face?